Pages and Editing Navigation in Wordpress
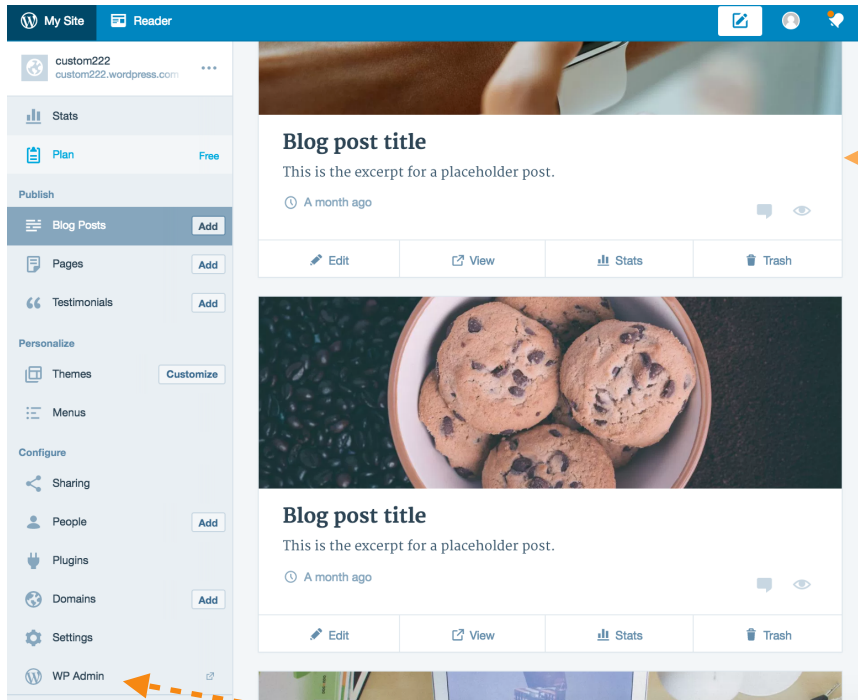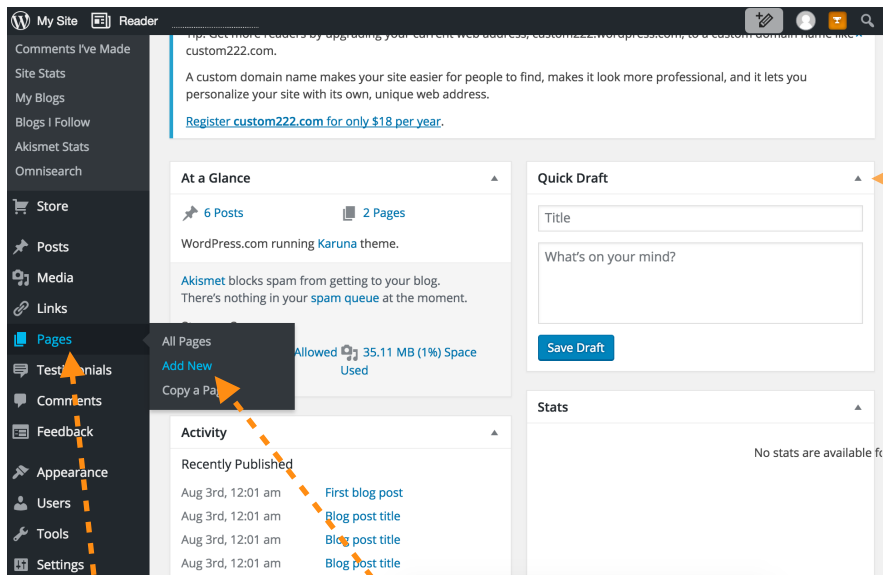

To add a page:

1. Once your logged in click on **WP Admin** (located on the sidebar)
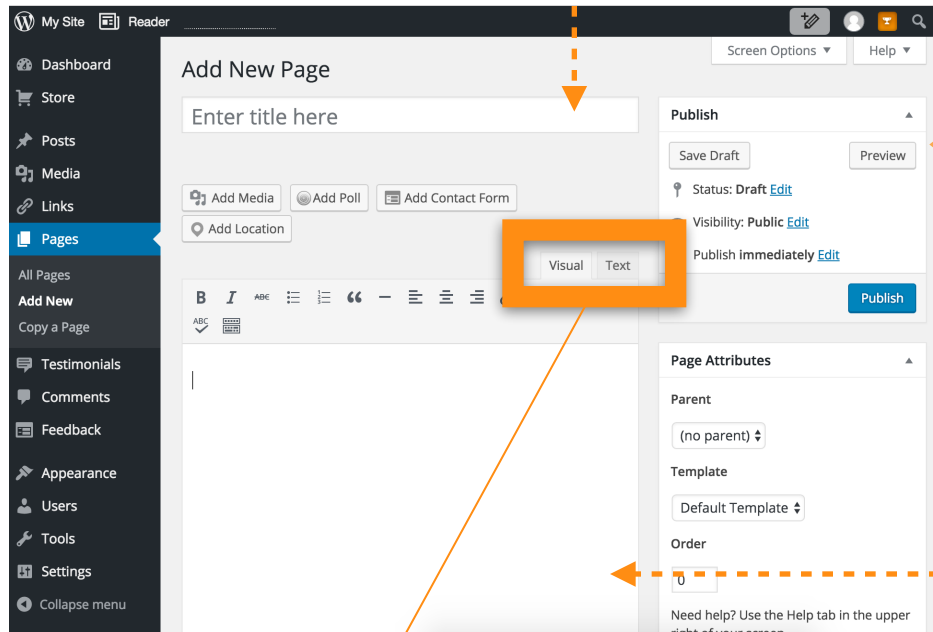
WP Admin

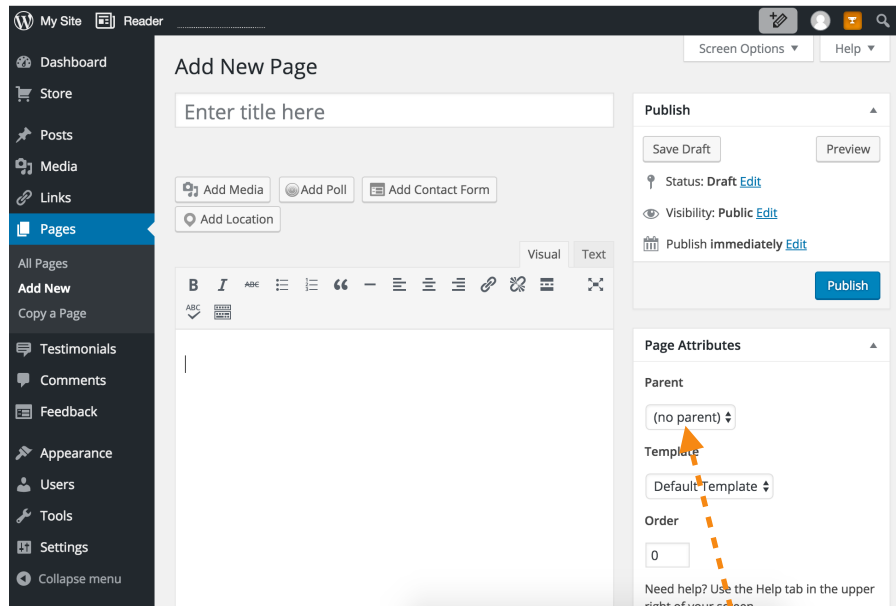**2.** Hover over **Pages** and click on **Add New**.

Pages

Add New

Page Title

Add New Page

Enter title here

Publish

Save Draft   Preview

Status: **Draft** Edit

Visibility: **Public** Edit

Publish **immediately** Edit

Publish

Add Media   Add Poll   Add Contact Form

Add Location

Visual   Text

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Page Attributes

Parent

(no parent)

Template

Default Template

Order

0

Need help? Use the Help tab in the upper right of your screen.

My Site   **Reader**

Dashboard

Store

Posts

Media

Links

Pages

All Pages

Add New

Copy a Page

Testimonials

Comments

Feedback

Appearance

Users

Tools

Settings

Collapse menu

Screen Options ▾   Help ▾

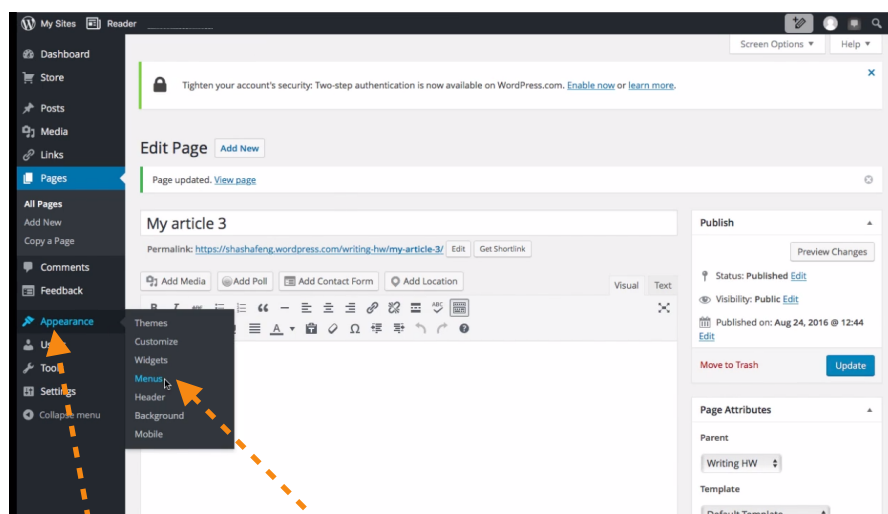**3.** On this page you can type in the title and add content to your page.

Page Content

Note: If you are copying and pasting from Microsoft Word click on the *Text* tab and paste your content. Once your done click on the *Visual* tab to edit your formatting.

4. Before you publish your page you need to set it's category. To set your page's category, change the *Parent* attribute into a category you would like your page to fall under.
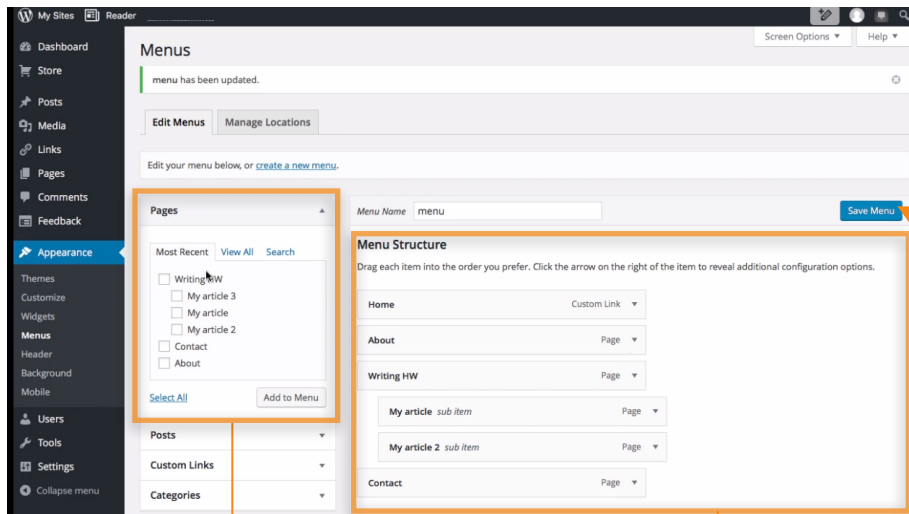
Parent

5. Next, hover over *Appearances* and click on *Menus*.

Appearances

Menus

6. On the *Menus* page you can edit your navigation.

Save Menu

7. In this section look for the name of your page and click ***Add to Menu***.

8. Once you complete the previous step you will find your page over here. In this section you can drag and drop the order of your navigation. Once you are done, click ***Save Menu***. Your page should now appear on your navigation bar.