UNDERGRADUATE MEDIA TEACHING ASSISTANTSHIPS

1] The goal of the TA program is to help IMA graduate students develop a competitive teaching portfolio

2] There are a variety of undergraduate courses for which IMA graduate students can TA, for example:
- MEDIA 161 Introduction to Digital Media
- MEDIA 151 Introduction to Film and Video
- MEDP 285 Web Production I
- MEDP 331 Web Production II
- MEDP 345 Web Projects
- MEDP 399.99 Web Programming
- MEDIA 280 Understanding New Media
- MEDIA 399 Concepts in Gaming

3] TA positions are unpaid and taken for 3 credits of IMA 795 Advanced Studio

4] In order to be eligible to TA, students must have successfully completed Tools and Techniques or the equivalent. TA positions are not guaranteed, and prospective TAs must interview and may be asked to show a portfolio. Positions are also subject to availability.

THE PROCESS

1] A call for Teaching Assistants is put out on the IMA-L list before the beginning of the semester.

2] Eligible students contact the TA coordinator (currently Andrea Polli - apolli@hunter.cuny.edu)

3] If approved, a potential section is identified.

4] The prospective TA must meet with the section instructor before the beginning of the semester to agree upon duties and responsibilities for the semester.

5] At the very minimum, a TA must be in attendance for the full amount of time of every class meeting and individually present at least one lecture/lesson. Many TA's choose to present several lectures/lessons for the practice and the instructor's valuable feedback.

6] In addition to the course for which they are assisting, TAs are required to attend Advanced Studio meetings at which they are required to present teaching materials they have developed for group feedback.

7] TAs receive a grade at the end of the semester based on their performance in class and teaching materials developed.

8] Interested IMA students are encouraged to TA for more than one class in order to build a varied teaching portfolio.